

Board of Directors
Vashon Island Remediation and Public Participation Center (IRPPC)

10 December 2002
Minutes

The meeting was convened at the Vashon Chamber office. Present were: Board President James English, Secretary Steven Macdonald, Treasurer Nan Hammett, and guest John Lillie from Kleinfelder Inc. Director Macdonald chaired the meeting. The agenda is attached as the last page of these minutes.

Review and adoption of minutes from prior meeting (10-15-02)

The minutes were adopted as submitted.

Technical consulting services

Contractor progress and continuation were discussed separately for each contractor.

The Board continues to be satisfied with the progress made by IERE on the three contracted tasks: R5 (technical consulting on environmental labs), R6 (technical consulting on sources of soil), and D1 (webpage). IERE has agreed to continue the contract, extending task R6 to include technical support for the soil amendments education project. The Board approved the document "CHANGE NOTICE NO. 1" substantiating the contract extension.

The Board was not satisfied with the progress made by Kleinfelder on the six contracted tasks: R1-R4 (independent scientific-technical review of documents), D4 (framework for surveys), and D7 (focus sheets, event surveys). John Lillie discussed the issues of email system failures, periodic updates of progress on contracted tasks, extension of the current contract period, and continuation of the existing contract through 6/30/03. Kleinfelder's frequent email system failures were blamed on its free email service, Pegasus Mail (<<http://www.pmail.com/>>). The November bill was approved.

IRPPC projects

The 18 November symposium was discussed. A desire was expressed to include an additional evaluation item on the next exit survey: "How long have you been living on the island?".

Ecology PPG grant

The November *Work Progress Report* was discussed. Treasurer Hammett reported that Ecology's Kathy Seel has made a new request: that progress be documented and organized according to specific tasks.

VMICC HMRC

The 11/8 and 12/6 meetings were briefly discussed.

Next meetings

The next meeting was re-scheduled to be 21 January 2003.

10 December 2002
Agenda

1. Announcements

2. Review and adoption of minutes from prior meeting (10/15/2002)

3. Technical consulting services: Contractor progress, continuation

Kleinfelder (R1, R2, R3, R4, D4, D7)

10/28, 11/14 Dwyer messages

November bill for services 8/9-10/20

IERE (R5, R6, D1)

Web Server Statistics

"CHANGE NOTICE NO. 1"

4. IRPPC projects

Symposium 18 November - *Evaluation* analysis?

Soil amendments education

5. Ecology PPG grant: Grant proposal

Work Progress fourth quarter

PHSKC "Summary"

6. VMICC HMRC meetings 11/8, 12/6

draft "Heavy Metals Toxicity Packet *Information For Health Care Providers*"

PHSKC "Lead and Nutrition Resources for Providers"

DOH 12/02 comments

7. Board membership and composition

Next meetings

7:15pm, second Tuesday evening of each month: 14 January [?], 11 February, 11 March.

Location: Vashon Chamber of Commerce office, Parker Plaza on Vashon Highway.